



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Sachi A. Hamai, Executive Officer-  
Clerk of the Board of Supervisors  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Chief Administrative Officer  
County Counsel  
Director of Coroner

At the Budget Deliberations held June 26, 2006, the Board took the following action:

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The following item was called up for consideration:

Report by the Chief Administrative Officer and the Director of Coroner on an analysis to refurbish or build a new Coroner facility to ensure proper and sufficient storage. The Chief Administrative Officer's report on the maintenance services at the Coroner's Office to determine additional custodial services needed and contract versus in-house staffing services. The Coroner's report on management policies regarding the handling and release of bodies, development of a mechanism to obtain decedent information to properly release bodies within the appropriate amount of time and addressing the over capacity of the crypt areas to determine if it is due to management practices or increased workload, and recommendations to immediately resolve the issue of congested crypt space. Also report on the Coroner's and County Counsel's preparation of a policy on what constitutes "due diligence" in locating the next-of-kin. Report on how the "Public Records Act" requests for decedent information are being handled, and on a proposed policy for releasing information to the next-of-kin when the public has requested information on their deceased family member. The reports were requested by the Board at the meetings of May 16, 2006 and May 23, 2006.

David E. Janssen, Chief Administrative Officer and Anthony Hernandez, Director of Coroner answered questions posed by the Board. Maria St. John also addressed the Board.

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After discussion, on motion of Supervisor Molina, seconded by Supervisor Antonovich, unanimously carried, the Board received and filed the Chief Administrative Officer's and the Director of Coroner's attached report relating to the Coroner's management policies and overcapacity of crypt space.

Further, Supervisor Antonovich requested the Chief Administrative Officer to report back to the Board within 60 days on the backlog of decedent bodies awaiting cremation and on the relocation of administrative staff during the Coroner's refurbishment and reconfiguration plan.

In addition, Supervisor Antonovich requested the Coroner and County Counsel to seek legislation that would allow the Coroner to have the same type of law exempting records from disclosure requirements which is exercised by law enforcement as specified in Government Code Section 6254(f).

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#### Attachment

#### Copies distributed:

- Each Supervisor
- Auditor-Controller
- Chief Medical Examiner-Coroner